

# CONFERENCE / PDC REGISTRATION

**LOCATION:**

Capitol Plaza Hotel  
1717 SW Topeka Blvd., Topeka, KS 66612  
(785) 431-7200

**DATES:**

Tuesday & Wednesday, Oct. 6 & 7 ..... Two-Day Conference  
Thursday, Oct. 8..... Day One – Professional Development Classes  
Friday, Oct. 9..... Day Two – Professional Development Classes

**ATTENDEE INFORMATION:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Company: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_ Job title: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Name on name tag: \_\_\_\_\_

**NOTE:** Please copy this page to complete and submit additional registrations.

**REGISTRATION SELECTIONS:** **Conference plus a Professional Development Class (PDC)**

**Note:** Includes the two-day conference, a PDC, breakfasts and lunches Oct. 6 & 7, breakfasts only Oct. 8 & 9, materials and reception.

- Early Full Registration** (received by Sept. 18) – \$200  
 **Full Registration** (after Sept. 18 and at the door) – \$225

**Select one of the following PDCs:**

- 10 Hour – General Industry Safety and Health Outreach Training Program  
 10 Hour – Construction Safety Outreach Training Program  
 CPR for the Community (AM class)  
 CPR for the Community (PM class, repeat of AM class)

 **Two-Day Registration (does not include a PDC)**

**Note:** Includes meals, materials and reception.

- Early Two-Day Registration** (received by Sept. 18) – \$170  
 **Two-Day Registration** (after Sept. 18 and at the door) – \$195

 **Single-Day Registration (does not include a PDC)**

**Note:** Includes meals, materials and functions on the day selected.

- Tuesday, Oct. 6** – \$110  
 **Wednesday, Oct. 7** – \$110

 **Professional Development Class (PDC) only**

**Note:** PDC classes include breakfasts and materials only.

- Early PDC Registration** (received by Sept. 18) – \$45  
 **PDC Registration** (after Sept. 18 and at the door) – \$60

**Select one of the following PDCs:**

- 10 Hour – General Industry Safety and Health Outreach Training Program  
 10 Hour – Construction Safety Outreach Training Program  
 CPR for the Community (AM class)  
 CPR for the Community (PM class, repeat of AM class)

**SPECIAL NEEDS:**

All reasonable attempts will be made to accommodate special needs. Needs can be written below or phoned in advance to Dena Ackors at (785) 296-4386, ext. 2305.

**REFUND POLICY:**

Requests for refund must be received in writing and include a Federal Employer Identification number (if business) or a Social Security number (if individual). Individuals requesting refund must submit their request by mail only, postmarked by Aug. 29. Businesses requesting a refund can submit to [Dena.Ackors@dol.ks.gov](mailto:Dena.Ackors@dol.ks.gov) by 4 p.m. Aug. 29. A \$25 processing fee is withheld from all refunds.

To receive a reduced rate, mailed registration must be postmarked and online registration must be submitted by **midnight Sept. 18, 2015.**

**ADDITIONAL LUNCH TICKETS:**

Additional meals may be ordered in advance from Dena Ackors at (785) 296-4386, ext. 2305, or on site at the conference registration desk.

**PAYMENT POLICY:**

**Note:** NO CASH ON SITE. Payment by email is no longer allowed. Payment is required at the time of purchase.

Make checks and money orders payable to the **Kansas Safety and Health Conference.**

Mail: Kansas Safety and Health Conference  
417 SW Jackson St., Topeka, KS 66603-3327  
Fax: (785) 296-1775

Student discounts available. Call Dena Ackors at (785) 296-4386, ext. 2305, to request details.

Save 10 percent when registering three or more persons at the same time. This offer is valid **only** if all registrations are mailed together and purchase is made using one form of payment.

**PAYMENT METHOD:**

- Check/Money Order** (KDOL FEIN is 48-1124839).  
 **Interfund Voucher** – This selection is available to Kansas state agencies only. Payment must be made within SMART. **Deduct 10 percent prior** to making SMART payment if registering three or more employees at the same time. (KDOL agency number is 29600.)

- Credit Card Payment.** You are encouraged to select online registration at [www.dol.ks.gov/safety/events.aspx](http://www.dol.ks.gov/safety/events.aspx) when using this option.

**NOTE:** For security purposes, KDOL is now using KanPay to process credit card payments. You will receive a KanPay receipt and a conference registration confirmation.

If you choose to mail credit card payment, complete the following:

- MasterCard       Visa  
 Discover       American Express (AMEX)

16-digit card number (15-digit for American Express)

\_\_\_\_\_

4-digit expiration date: \_\_\_\_\_ CVV: \_\_\_\_\_

Print the name of the cardholder (as shown on the card):  
\_\_\_\_\_

**TOTAL AMOUNT ENCLOSED:** \$ \_\_\_\_\_

**SUBMIT**