



DIGICOMP NEWS: DigiComp is the planning phase of a two part comprehensive information system modernization project. The planning phase is expected to last throughout 2015. Implementation (the second phase of the project) will occur in 2016.

Continue to monitor this site to view updates in DigiComp planning.

DigiComp Update – March 2016

In order to ease transition from paper format to electronic format for dockets, there will be a back-scanning project which will occur prior to the implementation of the new system. Having dockets in electronic format will allow more accessibility of the information for both internal and external users. Currently, the process of requesting dockets and gaining access to this information can take days, and can be costly. It will be much more efficient and cost-effective to have this information in an electronic format.

The decision to take on the back-scanning project was due to a combined effort of the project team and the Research and Applications Units. The Research and Applications Units prepared dockets for scanning, to see how labor intensive and lengthy the process would be. Three pilot test scans of the dockets were performed to determine the work involved, and costs associated with a back-scanning project. One of these test pilots contained 20 boxes, which included 198 dockets and over 36,000 images. The images were saved in two formats, TIFF and PDF. The difference between these is that TIFF requires proprietary software (which all users may not have loaded on their computer) and loads the dockets quickly, while PDFs can be read by all users but it can take anywhere from 30 minutes to an hour and a half to download some of the larger dockets. More information regarding the status of the back-scanning project will be provided in the future.

In addition to the back-scanning project, internal processes are currently being reviewed to determine how the agency will help to expedite materials for the digitization project. One way to do this is to develop an internal document management process, which could include internal scanning and indexing of documents for easy internal access.

The DigiComp Team will continue to provide monthly updates of the status of our project, and details regarding the new system.

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We welcome any questions or input, which can be sent to digicomp@dol.ks.gov