



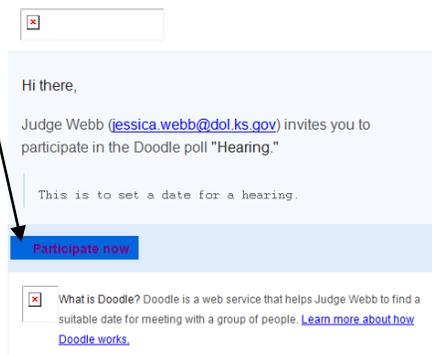
Kansas Department of Labor, Division of Workers Compensation will begin testing a polling tool to assist in scheduling regular hearings beginning May 1, 2016. We respectfully request your participation in our pilot project.

The polling tool selected for this pilot is Doodle, which will allow us to better identify the functions and features we need for scheduling hearings. We expect to find that it will bring increased effectiveness and efficiency to our internal and external users.

Doodle is a free scheduling/polling tool that allows others to see your availability and easily select a time that is convenient to you and the group you are attempting to meet with, and can be found at www.doodle.com. The pilot is scheduled to run from May 1, 2016 through December 30, 2016. During this period, when attorneys contact an ALJ's office to schedule a regular hearing a "polling" e-mail request will be sent from our Judges office. The Poll will be sent to both parties from the ALJ's Legal Assistant. The party requesting the hearing is responsible for coordination of the poll and will work with the ALJ's Legal Assistant to make the final selection for the date of the hearing.

When a hearing date is requested, the legal assistant will prepare the Doodle Poll, which will list the dates that the Judge is available. The requesting party will provide e-mail addresses of all persons who will be "polled". Once the e-mail is received and opened please click on the "Participate now" button.

Judge Webb invites you to participate in the Doodle poll "Hearing."



You have received this e-mail because "Judge Webb" has invited you to participate in the Doodle poll "Hearing."

Please Note: Doodle works best with internet Explorer Version 9 or higher and also works with Firefox and Google Chrome. If your browser is out of date (i.e. Internet Explorer version 8 or earlier) you will receive the following message.

Doodle

This page requires a newer version of your browser

[Do you already use Internet Explorer 9, 10 or 11?](#)

[Update browser](#) *

[Switch to the Doodle fallback version](#)

* Mozilla/4.0 (compatible; MSIE 8.0; Windows NT 6.1; WOW64; Trident/4.0; SLCC2; .NET CLR 2.0.50727; .NET CLR 3.5.30729; .NET CLR 3.0.30729; Media Center PC 6.0; .NET4.0C; .NET4.0E; InfoPath.2)

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If you do receive this message you can update your browser from the link in the message or you may be able to switch to the “Doodle fallback version”.

Once you click on the “Participate now” button the following screen will be displayed.

The screenshot shows the Doodle poll interface. At the top, there are navigation links: "Schedule an event", "My polls", "Pricing", and a user profile for "Sheryl Linton". Below this is a header with "Table view" and "Calendar view" tabs. The main content is a calendar for December 2015. The calendar shows the following availability for participants:

Participant	Wed 9	Mon 14	Tue 15	Wed 16	Fri 18	Mon 21
Judge	11:00 AM	2:00 PM	1:00 PM	10:00 AM	1:00 PM	11:00 AM
Claimant	✓	✗	✓	✓	✗	✓
Sheryl Linton	2	1	1	2	1	2

At the bottom of the calendar, there are buttons for "Cannot make it" and "Save". Below the calendar is a "Comment" section with a dropdown menu for "Add a comment". At the very bottom, there are links for "Doodle", "Features", "Support", and "Legal".

The days and times of the day the judge is available for hearings will be indicated in the first line of the doodle poll. You will need to mark the days and times you are available and click “Save” You will receive the following screen to let you know your response has been added to the poll.

Doodle

Thanks, Sheryl Linton,
your choices have been submitted.

Notifications

Inform me about further participants, comments and any other events in this poll.

[Return to poll](#)

When all parties have input their availability, the poll will be completed and the Judge's Legal Assistant will notify the requesting party via e-mail of the matched dates and times the hearing can be held. The requestor should then choose a date and alert the Judge's Legal Assistant of the selected date. The ALJ's Legal Assistant will confirm the date and the requesting party will then send the notice of hearing. Note: If no match occurs, the requesting party will contact the ALJ's Legal Assistant for further assistance.

IMPORTANT NOTICE:

The requesting party has the responsibility to notify all participants of the hearing date and time.