

CONFERENCE / PDC REGISTRATION

LOCATION:

DoubleTree by Hilton Wichita Airport
2098 Airport Road, Wichita, KS 67209
(316) 945-1974 - Special room rates until Oct. 3, 2016

DATES:

Tuesday & Wednesday, Oct. 18 & 19 ... Two-Day Conference
Thursday, Oct. 20..... Day One – Professional Development Classes
Friday, Oct. 21..... Day Two – Professional Development Classes

ATTENDEE INFORMATION:

Name: _____ Phone: _____
Company: _____ Email: _____
Address: _____ Job title: _____
City: _____ State: _____ ZIP: _____ Name on name tag: _____

NOTE: Please copy this page to complete and submit additional registrations.

REGISTRATION SELECTIONS:

Conference plus a Professional Development Class (PDC)

Note: Includes the two-day conference, a PDC, breakfast and lunch Oct. 18 & 19, breakfast only Oct. 20 & 21, materials and reception.

- Early Full Registration** (received by Sept. 30) – \$200
 Full Registration (after Sept. 30 and at the door) – \$225

Select one of the following PDCs:

- 10 Hour – General Industry Safety and Health Outreach Training Program
 10 Hour – Construction Safety Outreach Training Program

Two-Day Registration (does not include a PDC)

Note: Includes meals, materials and reception.

- Early Two-Day Registration** (received by Sept. 30) – \$170
 Two-Day Registration (after Sept. 30 and at the door) – \$195

Single-Day Registration (does not include a PDC)

Note: Includes meals, materials and functions on the day selected.

- Tuesday, Oct. 18** – \$110
 Wednesday, Oct. 19 – \$110

Professional Development Class (PDC) only

Note: PDC classes include breakfast and materials only.

- Early PDC Registration** (received by Sept. 30) – \$45
 PDC Registration (after Sept. 30 and at the door) – \$60

Select one of the following PDCs:

- 10 Hour – General Industry Safety and Health Outreach Training Program
 10 Hour – Construction Safety Outreach Training Program

SPECIAL NEEDS:

All reasonable attempts will be made to accommodate special needs. Needs can be written below or phoned in advance to Dena Ackors at (785) 296-4386, ext. 2305.

REFUND POLICY:

Request for refund must be received in writing and include a Federal Employer Identification number (FEIN), if business or a Social Security number, if individual. Individuals requesting a refund must submit their request by mail only, postmarked by Sept. 19. Businesses requesting a refund can submit to Dena.Ackors@dol.ks.gov by 4 p.m. Sept. 19, 2016. A \$25 processing fee is withheld from all refunds.

ADDITIONAL LUNCH TICKETS:

Additional meals may be ordered in advance from Dena Ackors at (785) 296-4386, ext. 2305, or on-site at the conference registration desk.

PAYMENT POLICY:

Note: NO CASH ON SITE. Payment by email is no longer allowed. Payment is required at the time of purchase.

Make checks and money orders payable to the **Kansas Safety and Health Conference**.

Mail: Kansas Safety and Health Conference
417 SW Jackson St.,
Topeka, KS 66603-3327

*To receive a reduced rate, mailed registration must be postmarked and online registration must be submitted by **midnight, Sept. 30, 2016**.*

Save 10 percent when registering three or more persons at the same time. This offer is valid only if all registrations are mailed together and purchase is made using one form of payment.

PAYMENT METHOD:

- Check/Money Order** (KDOL FEIN is 48-1124839).
 Interfund Voucher – This selection is available to Kansas state agencies only. Payment must be made within SMART. **Deduct 10 percent prior** to making SMART payment if registering three or more employees at the same time. (KDOL agency number is 29600.)

- Credit Card Payment.** You are encouraged to select online registration at www.dol.ks.gov/safety/events.aspx when using this option.

NOTE: For security purposes, KDOL is now using KanPay to process credit card payments. You will receive a KanPay receipt and a conference registration confirmation.

If you choose to mail credit card payment, complete the following:

- MasterCard Visa
 Discover American Express (AMEX)

16-digit card number (15-digit for American Express)

4-digit expiration date: _____ CVV: _____

Print the name of the cardholder (as shown on the card):

TOTAL AMOUNT ENCLOSED: \$ _____

Submit