How to Register with the New MFA System

Revised 5/19/2021

1. Create an Account
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3. Multi-Factor Authentication
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ATTENTION:
- Registration will take 20-30 minutes and must be completed in one sitting
- Firefox, Internet Explorer or Safari are the preferred browsers
- Delete all cookies and cache, if problems are experienced
- Your email will be your new username

When you are ready to log back in to apply for unemployment benefits go to GetKansasBenefits.gov and click on Login/Register. You will be navigated to the benefit login page. Click Login.
Sign up

You will be directed to the MFA login page. The first time you enter here, you need to set up your account. You will need to click **Don’t have an account? Sign up.**

Once registration is complete, you will log into your benefits account using this login screen.

⚠️ **Create Account**

Items in red cannot be changed once submitted, so it is critical you enter these correctly and remember what you entered.

You will be prompted to Create Account. Please fill in the following information:

- **Email** – is required to create your account. Please note each account requires a unique email address.
- **Password**
  - At least 8 characters
  - At least 1 number
  - At least 1 symbol
  - At least 1 lowercase letter
  - At least 1 uppercase letter
  - Does not contain part of username
  - Does not contain “First name”
  - Does not contain “Last name”
- **First name** (required to use your legal first name)
- **Last name**
- **Middle initial** (optional)
- **Display name** (options, if they have a preferred name)
- **Primary phone**
- **Street address**
- **City**
- **State**
- **Zip code**
- **Social Security Number** (9 Digits)
- **Date of Birth** (mm/dd/yyyy)
- **Security Word**
- **PIN Number** – Create a 4-digit number. It cannot be all 0’s or 9’s
2 Email Verification

After you register, a Verification email will be sent to your registered email address. The email will be from KDOL Benefits. Click once on the Activate Account button in the email.

Two actions will render the link expired.
DO NOT:
1. Click the button more than once.
2. Forward the email.

If you do not receive an email within the next five minutes, please check your spam folder.

3 Multi-Factor Authentication (MFA)

You will have to set up a multi-factor authentication (MFA). This adds an additional layer of security to your account and requires you to enter a code, received via phone call, email or text for verification. MFA protects you from fraudsters and identity thieves who may try to access your account and personal data.

After you activate your account, you will be prompted to configure at least one authentication factor.

Click the blue Configure Factor button.
Multi-Factor Authentication (MFA) Cont.
- Select your MFA preferences

Email (required)

Having just verified email as part of the account activation process, simply click the **Send me the code** button, then check email for the code and enter it the same way as above.

Voice Call (optional)

- Enter preferred phone number to receive voice calls (mobile phone recommended)
- Click the blue **Call** button
- Wait for the system to call the phone number entered with an audible "voiced" code
- Answer the call
- Enter the code provided over the call to confirm
- Click the blue **Verify** button

SMS (optional)

- Enter mobile phone number
- Click the blue **Send** code button
- Wait for the system to send an SMS text message to the mobile phone number entered
- Enter the code provided to confirm
- Click the blue **Verify** button

Security Image

*You can skip entering your phone number if you choose.*

Scroll down and select a security image. Then click **Create My Account**.
Complete Captcha

In order to verify a software robot is not completing this process, please select **I am human**. Complete the Captcha by selecting all appropriate images.

5 Identity Verification

After setting up MFA, you may be prompted to complete a brief questionnaire provided by LexisNexis to further verify identity.

- Click the blue **Verify ➤** button
- Answer the multiple choice questions (questions and answer choices are personalized for the claimant)
- Click the gray **Verify** button to complete
What happens if I fail?
If you fail the questionnaire, please call the KDOL Unemployment Contact Center:

Kansas City: (913) 596-3500
Topeka: (785) 575-1460
Wichita: (316) 383-9947
Toll-Free (800) 292-6333

You are now registered!

Claimant Dashboard
With account registration now complete, you will arrive at the dashboard page. This will be your log in page going forward for Get Kansas Benefits (GKB) and Pandemic Unemployment Assistance (PUA):

- [GetKansasBenefits.gov](#) for all non-PUA claims
- [PUA.GetKansasBenefits.gov](#) for PUA claims only

You may access your KDOL claims through this site.

Self-Service Account Settings
From the dashboard page, you can update your information:

- Click the drop-down menu next to your name
- Select Settings from the menu options

To make any edits, you may be prompted to re-enter your password and MFA code.

From here, you can update:
- Personal Information
- Password
- Password Question
- Security Image
- MFA Configuration
- Display Language