

# Union Member



**Are you a member of a placement union who has been laid off due to a lack of work or are you attending union school or apprenticeship training?** You may qualify for unemployment benefits.

## Create an Account

- Go to [KansasUI.gov](https://KansasUI.gov) and click on *Create an online account*.

## Filing an Initial Claim

- File your claim at [KansasUI.gov](https://KansasUI.gov) by Saturday of the week you are not working.
- Your claim will start the Sunday of the week you submit it.

## Choosing the Right Employment Status

- **Lack of Work/Laid off** → Choose this if you have been laid off due to a lack of work or are attending school/training.

## Union School Or Apprenticeship Training

- If you are in school/training, answer *Yes* to *Are you presently attending school or training?* and complete the questionnaire.
- **Name of school/training facility** → Enter the apprenticeship training you are attending (not your employer).
- **Dates of Current Semester** → Enter the dates for the week you are currently attending.
- Your claim will be put on a temporary hold while we determine your eligibility. Once the process is complete, you will receive a determination letter.

## Weekly Certification

- Start filing your weekly certification every Sunday for each week you are unemployed.
- Your first weekly certification in a benefit year will be a waiting week (no payment).
- You are not required to look for work outside of the placement union.

## Need Help?

- For more details and FAQs, visit [dol.ks.gov](https://dol.ks.gov).

Mon., Tues., and Wed., 8 a.m. to 4 p.m.

Thursday 8 a.m. to 3:15 p.m.

Friday 8 a.m. - 4 p.m.

785-575-1460

Toll Free 800-292-6333

*Closed State Holidays*

